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**English Language Institute (ELI)**

**Lecturer Application Form for 2018**

Please complete the following details (please adjust the space and add extra rows as need be) and email (i) this form as a PDF document (preferred) or Word document together with (ii) a cover letter to The Search Committee at: [eli-search@kanda.kuis.ac.jp](mailto:eli-search@kanda.kuis.ac.jp).

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| **1. Name**  Last |  | | | | | | Attach a  passport-size  photo taken within  the last six months | |
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| First |  | | | | | |
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| Middle |  | | | | | |
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| **2. Place of Birth**  City (State) Country | | | | | | | | |
| **3. Nationality** | | | | | | | | |
| **4. Current Address**  (Tel) (Fax) (Email) | | | | | | | | |
| **5. Permanent Address**  (Tel) (Fax) (Email) | | | | | | | | |
| **6. Interviews will be held from mid August to October until all positions are filled. If you will NOT be resident at your current address during this period (e.g. during vacation times), please note any other alternative addresses.**  **Address**  (Tel) (Fax) (Approx Dates)  Please add any other addresses/dates here as need be. | | | | | | | | |
| **7. Educational Background** (in chronological order from most recent to least recent) | | | | | | | | |
| **Schooling and qualifications**  Degrees/Diplomas & Specialization (e.g. MA TESOL, BA Applied Linguistics) and details of elementary/junior/high schools attended etc. | | | **Name of university, institution, school etc.** | | **Location**  (City/State, Country) | **Dates Attended:**  **From – To**  (mm/yyyy) | | **Date Graduated / Finished** |
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| **8. If relevant, dissertation/thesis title(s) (**e.g. for Master’s, Bachelor’s**)** | | | | | | | | |
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| **9. Teaching** (in chronological order from most recent to least recent) | | | | | | | | |
| **Employer** | | **Location**  (City/State, Country) | | **Subjects/Levels Taught** | | **Dates: From – To**  **(**mm/yyyy**)** | | **Full-time or part-time**  (hours per week) |
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| **10. Other Work Experience** (in chronological order from most recent to least recent) | | | | | | | | |
| **Employer** | | **Location**  (City/State, Country) | | **Type of Work** | | **Dates: From – To**  **(**mm/yyyy**)** | | **Full-time or part-time**  (hours per week) |
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| **11. Research** (interests, presentations, publications as applicable) | | | | | | | | |
| **12. Languages** (and proficiency level) | | | | | | | | |
| **13. Other relevant skills/experience** | | | | | | | | |
| **14. Names, position/title and contact details of three referees** | | | | | | | | |